

# Tall Oaks Youth Camp Employment Application

Tall Oaks Youth Camp  
1753 S. Rebecca Road  
Baldwin, Mi. 49304  
Ph: 231-898-2295

Amanda Hawkins, Camp Director  
P.O. Box 386 Mesick, MI 49668  
Ph: 231-884-4365  
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## PERSONAL INFORMATION:

Name \_\_\_\_\_ Birthdate \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender \_\_\_\_\_  
(Optional) \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Home Phone \_\_\_\_\_ Driver's License # \_\_\_\_\_  
Social Security # \_\_\_\_\_ Email Address \_\_\_\_\_  
Dates Available \_\_\_\_\_ Circle Shirt Size: S M L XL XXL XXXL  
Emergency contact \_\_\_\_\_ Telephone \_\_\_\_\_  
Briefly describe your health status, noting any physical limitations:

Have you ever been charged or convicted of a crime other than a minor traffic violation: \_\_\_ Yes  
\_\_\_ No.

If yes please explain:

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## POSITION DESIRED:

\_\_\_ Leader (Counselor) \_\_\_ Health Officer \_\_\_ Program Director \_\_\_ Cook \_\_\_ WSI  
\_\_\_ Cook's Assistant \_\_\_ Activities Director \_\_\_ Maintenance Volunteer \_\_\_ Program Volunteer  
What experiences and qualifications would give you the ability to perform in this position:

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## EDUCATION:

Circle highest year completed: 9 10 11 12 College 1 2 3 4 5 6  
School you are or will be attending: \_\_\_\_\_ Major(s): \_\_\_\_\_  
Degrees earned: \_\_\_\_\_ Certificates/licenses: \_\_\_\_\_  
Career/Vocational plans:

Other organizations or activities you are involved with (sports teams, community service, etc) \_\_\_\_\_

## PAST EXPERIENCE:

### Camping

Have you ever been a camper \_\_\_ Yes \_\_\_ No.

Have you worked at a camp(s) \_\_\_ Yes \_\_\_ No.

Camp Name Camp Address Dates Position

\_\_\_\_\_  
\_\_\_\_\_

**Employment:**

List last three employers, starting with most recent or current employment.

Employer Address Dates Phone # Position

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ABILITY AND EXPERIENCE:**

Place the number 1, 2, or 3 after the following activities that best describe your experience and training.

1. Leadership or teaching experience. 2. Considerable personal experience. 3. Some personal experience

**Program:**

Archery \_\_\_\_\_ Dramatics \_\_\_\_\_ Soccer \_\_\_\_\_ Handi-crafts \_\_\_\_\_  
Softball \_\_\_\_\_ Basketball \_\_\_\_\_ Riflery \_\_\_\_\_ Team Building \_\_\_\_\_  
Boating \_\_\_\_\_ Volleyball \_\_\_\_\_ Drama \_\_\_\_\_ Obstacle Course \_\_\_\_\_  
Singing \_\_\_\_\_ Field Hockey \_\_\_\_\_ Hiking \_\_\_\_\_ Teen programming \_\_\_\_\_  
Nature \_\_\_\_\_ Rock Climbing \_\_\_\_\_ Karaoke \_\_\_\_\_ Campfire Activities \_\_\_\_\_  
Kickball \_\_\_\_\_ Track & Field \_\_\_\_\_ New Games \_\_\_\_\_ Child Care & Teaching \_\_\_\_\_

**Waterfront:**

Canoeing \_\_\_\_\_ Swimming \_\_\_\_\_ Waterfront Games \_\_\_\_\_ Water Safety Instructor \_\_\_\_\_  
Water Polo \_\_\_\_\_ Snorkeling \_\_\_\_\_ Water Trampoline \_\_\_\_\_ Lifeguard Certification \_\_\_\_\_  
Kayaking \_\_\_\_\_ Diving \_\_\_\_\_ Certified CPR \_\_\_\_\_ Aquatic Observer Instruction \_\_\_\_\_

**Food Service:**

Kitchen Helper \_\_\_\_\_ Cooking \_\_\_\_\_ Menu Planning \_\_\_\_\_ Dishwasher/operator \_\_\_\_\_  
Clean pots & pans \_\_\_\_\_

**Health & Safety (check level of certification)**

RN \_\_\_\_\_ LPN \_\_\_\_\_ EMT \_\_\_\_\_ Paramedic \_\_\_\_\_ Certified CPR \_\_\_\_\_  
American Red Cross Community First Aid \_\_\_\_\_ Professional Rescuer Certification \_\_\_\_\_

**Buildings and Grounds:**

Carpentry \_\_\_\_\_ Electrical \_\_\_\_\_ Chain Saw Operation \_\_\_\_\_  
Yard Work \_\_\_\_\_ Janitorial \_\_\_\_\_ General Maintenance \_\_\_\_\_  
Painting \_\_\_\_\_ Plumbing \_\_\_\_\_ Tractor Operation \_\_\_\_\_  
Other skills \_\_\_\_\_

**INSURANCE:**

The Tall Oaks Odd Fellow and Rebekah Camp require all volunteers, and staff to carry there own insurance.

Insurance Co. \_\_\_\_\_ Policyholder \_\_\_\_\_  
Billing address \_\_\_\_\_ Private pay-name \_\_\_\_\_  
Address \_\_\_\_\_

**PERSONAL REFERENCES:**

Please list three references that are not related to you:

1. Name \_\_\_\_\_ Position \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

2. Name \_\_\_\_\_ Position \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_  
3. Name \_\_\_\_\_ Position \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

**Please read before signing:**

State laws require a criminal background check on all adults working with children under the age of 18. Your signature below indicates consent to the criminal background check, upon employment, using the information you have provided herein.

I hereby certify that my answers on this application are true and further that I understand that information withheld or falsely provided by me in connection with the foregoing application may be grounds for rejection of my application or will subject me to immediate termination of employment.

The employment relationship is a contractual one and I understand that I am free to terminate my employment at any time and at my option, with or without notice, and that my final paycheck will be sent to me at the end of the camping season after any canteen or purchase charges have been deducted from my earnings. I understand that at any time I may be selected to undergo a random drug test at any time of the day or night without prior notice of such.

I acknowledge that Tall Oaks Odd Fellow & Rebekah Camp for publicity or for promotional materials may use my image, likeness or statements, without payment to myself.  
I further certify that I have read the above information and knowingly authorize and agree to comply with those statements by signing below.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

The Tall Oaks Odd Fellow & Rebekah Youth Camp does not discriminate regardless of skin color, sexual orientation, age, financial income, religious beliefs, gender, physical or mental disabilities or education.

**SEND COMPLETED APPLICATIONS TO:**

Amanda Hawkins, Camp Director

P.O. Box 386 Mesick, MI 49668

Ph: 231-884-4365

Email: [firefighterahawkins@yahoo.com](mailto:firefighterahawkins@yahoo.com)